

ID:

## Q. How do I use Webprint?

Web Print allows students to print from their mobile devices. Follow the step-by-step guide to start!

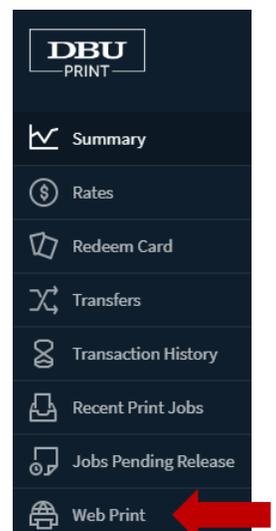
**Step 1:** Go to [print.dbu.edu](http://print.dbu.edu)

**Step 2:** Login using your OneLogin credentials (Username: `jdoe1234`).

**Step 3:** On the left-hand side select “Web Print.”

**Step 4:** Click “Submit a Job” and then select your printer...

- for the Library select *LIBL04 – H Collin’s Learning Center 1<sup>st</sup> Floor.*



**Step 5:** Follow the **green buttons** until you upload your documents. Then click “Upload” and complete.

**Step 6:** Click on “Held in Queue.”



**Step 7:** Now click “print” and it will send your document to the printer (see picture) by the ARL.

